

HR 02: Terms of Reference Research Analyst (Macro)

National Remuneration Framework:¹	Discipline Group C, Job Level 1
Counterparts:	Various Government of Indonesia agencies, among others are Ministry of Finance, Coordinating Ministry for Economic Affairs, Bappenas, and Coordinating Ministry for Maritime and Investment Affairs
Work Location:	Jakarta, Indonesia
Reports to:	Senior Economist (Macro Lead)
Duration of inputs:	Full-time up to 28 Feb 2026, with one-year initial contract

Summary of Expertise Required

The Research Analyst (RA) will provide the analytical foundation for Prospera's works in addressing the analytic needs of practice areas, responding to new and emerging policy issues, and framing macroeconomic policy issues. The RA will undertake research and data analysis related to economic governance and policy issues in macroeconomics and economic development. The RA is expected to support the preparation of analytical outputs (presentation/report/brief of the economic analysis/policy assessment) of Breakthrough 2.1 Macro. A strong knowledge of macroeconomic issues is preferable for this position. Strong quantitative skill is essential.

Scope of Work

The key roles and responsibilities of the position are to provide the following:

1. Undertake research; identify problems/issues; oversee the monitoring and reporting of progress on draft analytical briefs in relation to economic governance issues; present analysis of key information gathered and support the formulation of analytical output.
2. Coordinate and present basic analysis of economic policy issues assigned to Breakthrough 2/Macro. The RA will identify, collect, and analyse qualitative and quantitative data under the guidance of the Head of Breakthrough 2 and/or Senior Economist (Macro Lead) and/or Economist (Macro).
3. Occasionally prepare initial draft reports and presentations, including coordinating and collating relevant documents. The RA will also support the preparation of relevant Prospera papers and related materials for presentations to Prospera stakeholders and final reports.
4. The RA is expected to coordinate with other Leads/Economists and other Prospera team members and relevant technical counterparts in delivering the analysis.

Selection Criteria – Qualifications and Experience

The candidate will possess strong qualifications and experience as follows:

¹ To be negotiated with the preferred candidate based on skills and experience and within funding limits.



- Tertiary qualifications in economics and/or a related discipline are essential, with post-graduate qualifications preferred. Strong quantitative skills will be essential.
- A minimum of 2 years' professional experience working on economic policy and related economic issues.
- Ability to conduct research and analysis on difficult, but well-defined tasks; articulate issues and recommend solutions.
- Knowledge and experience working on the Indonesian economy and with Indonesian policymakers.
- Computing proficiency in one or more statistical and data management software such as R, Stata, and Microsoft Excel.
- Excellent written communication skills with fluency in Bahasa Indonesia and English (both written and oral), including advocacy and presentation skills.

Overview of Prospera

Prospera is a partnership between the Government of Australia's Department of Foreign Affairs and Trade and the Government of Indonesia's Coordinating Ministry for Economic Affairs. Commencing 1 March 2018, Prospera is a A\$259 million eight-year program building on two decades of Australia's support for economic governance in Indonesia. The program combines advisers with extensive knowledge of Indonesia and those with experience in the Australian public service or emerging markets.

Prospera's goal is to contribute to strong, sustainable, and inclusive economic growth in Indonesia through three breakthrough outcomes:

- Expanding markets, creating jobs – including building a robust private sector through a sound enabling environment; Growing jobs, capital and technology through trade and investment
- Safeguarding economic and financial stability – including ensuring a strong foundation for growth through balanced macro-financial policy; strengthening financial system integrity through supervision and literacy
- Improving public finances and government performance – including more revenue and better spending through improved policy and systems; improved government performance through data and public integrity bodies.

The following standard requirements apply for all Prospera team members:

Confidentiality

Due to the sensitivity of much of the information the position will encounter, there is an obligation, pursuant to the contract of engagement to maintain full confidentiality of information and to not disclose this to third parties without the express written approval of PROSPERA. In some cases, a separate confidentiality agreement may be required authorising the review of sensitive material.

Conflict of Interest

The team member will use her/his best endeavours to ensure that a situation does not arise which may result in a conflict of interest. Where a conflict of interest or a potential conflict of interest arises in the performance of the obligations under this Terms of Reference, the team member must immediately notify the Chief of Operations



Knowledge and Performance

The team member will support PROSPERA's Knowledge and Performance team through reporting and communication products for knowledge capture and learning purposes. The team member will also support monitoring and evaluation through the supply of high quality data, participation in data collection methods and case studies that may arise from the inputs.

Code of Conduct

The team member is to conduct themselves in a manner consistent with the *Public Service Act 1999* (Cth), (including the Australian Public Service Values and Employment Principles, and Code of Conduct) and the employer's professional standards.

Diversity and Inclusion

PROSPERA recognises the importance of embracing workplace diversity, specifically valuing the unique qualities, attributes, skills, and experience all employees bring to the workplace. PROSPERA is committed to supporting a positive work environment based on respect. These values should be reflected in the function and behaviour of all team members.

Policy Compliance

The team member will work within Department of Foreign Affairs and Trade policy and PROSPERA guidelines on gender, child protection, poverty, the environment, human rights, and governance